

MINUTES

Group :	QUALITY, STANDARDS AND CURRICULUM COMMITTEE	Date:	03/10/16
Location:	AGENCY SUITE, LONDON ROAD CAMPUS	Time:	5.45 p.m.
Membership:	Andy Allen, Gordon Channon (Acting Chair of the Board), Christine Davies, Chris Fountain, Christina Gore, Alison Jackson, Barbara McCormack, Nigel Merchant, Lyn Surgeon, Principal/Chief Executive		
IN ATTENDANCE:	<p>Members of the Senior Leadership Team:</p> <p>C. Armstrong, Group Vice Principal, Curriculum and Quality Development Donna Lucas, Group Vice-Principal - Human Resource Development Paul Morgan – Head of Shrewsbury Sixth Form Chris Pemberton, Group Vice-Principal, Quality and Curriculum Development</p> <p>Clerk to the Corporation</p>		
APOLOGIES:	Alison Jackson, Nigel Merchant		

Election of Chair

1. Resolved:

That Christine Davies be appointed Chair of the Committee for the 2016/17 academic year.

Christine Davies in the Chair

2. **Declarations of Interest**

There were no declarations of interest.

3. **Presentation/Training Session – Ofsted Update**

The presentation/training session on Ofsted was deferred to a briefing meeting to be held after the meeting following notification of an Ofsted inspection on 4 and 5 October 2016.

Annual Timetable of Business for the Board 2016/17 (Appendix 1/16)

4. Resolved:

That, subject to standing items being included on updates on Equality and Diversity, Safeguarding, Looked After Children and High Needs learners, the Annual Timetable of Business for the Board 2016/17 be approved.

Terms of Reference for Quality, Standards and Curriculum Committee (Appendix 2/16)

5. Resolved:

That, subject to the following paragraph 1.7 being added, the terms of reference for the Quality, Standards and Curriculum Committee be agreed and referred to the Board for approval:

1.7 To ensure Higher Education provision at Shrewsbury Colleges Group meets and exceeds the needs and expectations of students, employers, partner universities and other stakeholders.

Student Outcomes – Shrewsbury College (Appendix 3/16)

The Vice-Principal, Quality and Curriculum Management submitted updated student outcomes for Shrewsbury College and highlighted the following points from the detailed report:

- Data was still incomplete due to a number of factors including external verification dates being postponed, and learner queries on individual aims
- Retention was 90.1.% overall, an improvement up by 3.6% on the previous year
- Strong performances in Health and Social Care and Engineering but concerns regarding Public Services which had a low entry criteria
- Results for GCSE English and Maths remained challenging and showed a link with attendance – those who gained a C or higher in English attended 88%, in maths, this was 84%.
- Apprenticeship data not complete – currently 71.2% and likely to show an improvement on 2014/15.
- Higher Education had a 94.7% achievement overall.

The Vice-Principal referred in particular to GCSE English and Maths and confirmed that best practice, cross teaching and lesson observation would be put in place between the Colleges to improve results.

In response to a Governor query, she gave clarification on sub contract provision and undertook to explain this in more detail at the next meeting of the Committee.

6. Resolved:

(a) That the outcomes for Shrewsbury College students 2015/16 be noted

(b) That the Vice-Principal, Quality and Curriculum Management provide further details on sub contract provision at the next meeting of the Committee CP

(c) That future reports contain the key summary points only with the background statistics being made available only if requested CP

Outcomes for Shrewsbury Sixth Form Students 2015/16 (Appendix 3/16)

The Head of Shrewsbury Sixth Form College submitted student outcomes for Shrewsbury Sixth Form College and highlighted the following points:

- 47.5% A level students achieved A* - B grades – priority is to increase on this
- Value Added (ALPS) moved up to Grade 5 (satisfactory to good)
- GCSE - recognition that outcomes were on cohort where average GCSE score had fallen from previous years with increase in students from disadvantaged postcodes
- Good outcomes for P.E. and psychology which had previously been areas of concern

- AS results excellent
- Recovery plans in respect of some subject areas to be submitted to future meetings
- Attendance figures above the national average benchmark

7. Resolved:

(a) That the outcomes for Shrewsbury Sixth Form Students be noted.

(b) That future reports contain the key summary points only with the background statistics being made available only if requested

Student Voice Report – Student Exit Survey 2016 (Appendix 4/16)

The Vice-Principal, Quality and Curriculum Management, submitted a report giving a summary of information relating to learners views gathered by the Exit Survey conducted at Shrewsbury College during May-June and which would contribute to the quality, annual planning and self-assessment cycles.

The Head of the Sixth Form College confirmed that student surveys were completed by students during tutorial sessions and that there had been a high response rate of 950 in 2015/16.

8. Resolved:

That the observations from the Shrewsbury Exit Survey, July 2016, as detailed in the report, be noted.

Teaching and Learning Assessment (Appendix 5/16)

The Vice-Principal, Quality and Curriculum Management submitted a report on assessments carried out at Shrewsbury College and delivered by full, part-time and agency staff. She emphasised that it was important to grade appropriately and not to inflate grades in any way which could be questioned. The Principal agreed and stated that there must be correlation between assessment grades and outcomes.

9. Resolved:

That the Teaching and Learning Assessment report be noted.

Higher Education in Further Education Governance

10. Resolved:

That the raised profile of Higher Education and the importance of Governor representation in Further Education be noted and that the Clerk to the Corporation identify appropriate training on this area for the Governor representative of the Shrewsbury Colleges Group JJ

Compliments/Complaints Report (Appendix 6/16)

The Vice-Principal, Quality and Curriculum Management submitted a report detailing complaints/compliments received during 2015/16.

The Vice-Principal, Curriculum and Development, advised that the Yr.11 Progression Event was fully booked and, due to demand, a further event was being arranged at London Road for 5 October.

Reference was made to a complaint regarding lack of hot food at London Road during the mid afternoon. The Vice-Principal, Quality and Curriculum Management advised that this issue had been addressed.

11. Resolved:

That the Compliments/Complaints Report be noted

Destinations to Higher Education Institutions (Appendix 7/16)

The Vice-Principal, Quality and Curriculum Management submitted a summary of known destinations to date from Shrewsbury Sixth Form College and Shrewsbury College. A further update would be given at the December meeting.

12. Resolved:

That the summary of known destinations of students to date be noted and that a further update be given at the December meeting. CA

13. **Risk**

There were no identified areas of risk arising from the meeting.

14. **Date of Next Meeting** – Monday, 7 December 2016 at 5.45pm